



WANTAGE TOWN COUNCIL
 Council Offices, The Beacon, Wantage, OX12 9BX
 Town Clerk: Julia Evans 01235 763459
www.wantagetowncouncil.gov.uk

Minutes of The Promotions, Communications & Events Committee meeting held on
 3 February 2025 at 7.30pm in The Beacon, Portway, Wantage, OX12 9BX
The minutes are draft until approved at the next meeting

Committee Members Present:

Councillors V Wright (Vice Chair), A Crawford & P Kirby- Harris

Substitute Committee Members Present:

Councillors J Hannaby & S Third

Other Councillors Present:

None

In Attendance:

Deputy Clerk: S Sanders

Town Centre Manager: A Yates

		Action
33	Apologies for Absence Councillors T Gilhome (Chair) & A Dunford (Cllr Wright chaired the meeting in the absence of Cllr Gilhome)	
34	Declarations of disclosable interests None	
35	Minutes of the meeting held 18 November 2024 It was proposed by Cllr Crawford, seconded by Cllr Wright and RESOLVED that the minutes were an accurate record of the meeting. The minutes were signed.	
36	Statements and questions from members of the public None	
37	Income & expenditure report Members noted the report	
38	Feedback from the Christmas market Members noted the report which was prepared by the TCM and circulated prior to the meeting. It was agreed that the event was successful. It was agreed that live music was not necessary for Christmas markets and prerecorded music should be amplified through the council's PA system for future Christmas markets. The charge for stalls to attend was considered too low (£10). The rates were due to be reviewed. It was suggested that £25 per pitch be charged for the food festival event if charges had not been reviewed before bookings had been agreed.	TCM Clerk

39	Christmas Eve Carols – Market Square The event was successful in terms of attendance but there are issues around the safety of members of the public standing in the carriageway etc. It was PROPOSED by Cllr Wright and SECONDED by Cllr Crawford and RESOLVED that Wantage Town Council will take ownership of the annual event subject to finding a suitable way to manage the safety aspect of the event.	ALL
40	AlfredFest – Sunday 26 October 2025 Members noted the confirmed date.	
41	VE Day 80th Anniversary event 11 May 2025 Members noted the proposal prepared by the TCM and circulated prior to the meeting. a) It was PROPOSED by Cllr Wright, SECONDED by Cllr Kirby-Harris and RESOLVED that the finish time of the event should be extended to 6pm. b) It was PROPOSED by Cllr Crawford, SECONDED by Cllr Wright and RESOLVED that the programme of activities, music and road closure/security etc proposed be agreed at a cost of £6140. c) It was PROPOSED by Cllr Wright, SECONDED by Cllr Kirby-Harris and RESOLVED that option 3 for the stage hire should be used. The cost (£3275) to include the PA system, one sound engineer, two stage technicians, equipment and transportation costs.	
42	Dates for newsletters 2025 it was noted the next issue would be end of March and future issues would be at the end of June, September and November subject to change depending on content available.	
43.	Items for March issue of the newsletter Update on Wantage Community Hospital Update on Wantage Leisure Centre Devolution of councils Precept Love Wantage QR code	Hannaby Crawford Crawford Crawford
44	Items for the next agenda 7 April 2025 Christmas Eve carols VE Day event update Events review for 2025 Events for 2026	Deputy Clerk
45	Dates of future meetings Members noted dates: 7 April, 9 June & 21 July 2025	

The meeting closed at 8.20pm

Signed -----

Date -----