



		<b>ACTION</b>
<b>Policy</b>		
80	<p><b>Update on the draft Emergency Plan</b></p> <p>A Flood Group meeting was to be arranged. The Letcombe Brook project officer to be invited to the next full council meeting.</p> <p>Letter to be send to the Environment Agency to ensure that all the monitoring points in Wantage &amp; Grove along the brook are operating as it was understood that they were not.</p> <p>Proposed Cllr Crawford Seconded Cllr Dunford RESOLVED.</p> <p>Cllr Crawford to speak to the Vale about Humber Ditch.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr Crawford</p>
81	<p><b>To review and approve the Standing Orders</b></p> <p>Change titles to be gender neutral. Agreed subject to this change.</p> <p>Proposed Cllr Cameron Seconded Cllr Crawford RESOLVED</p>	<p>Clerk</p>
82	<p><b>To review and approve the Newsletter Editorial Policy</b></p> <p>Approved.</p> <p>Proposed Cllr Dunford Seconded Cllr Menzies RESOLVED.</p>	
83	<p><b>To review and approve the Risk Assessment</b></p> <p>Approved.</p> <p>Proposed Cllr Dunford Seconded Cllr Cameron RESOLVED</p> <p>Future consideration to be given to a risk assessment per role.</p>	<p>Clerk</p>
84	<p><b>To review the Fixed Assets Register</b></p> <p>Approved.</p> <p>Proposed Cllr Hannaby Seconded Cllr Dunford RESOLVED</p>	

		<b>ACTION</b>
85	<p><b>To review Council charges</b></p> <p>There was discussion on the proposed charges, especially the allotments. It was noted that the deputy clerk was seeking advice about the procedure for an amendment to the parking order. The proposed charges were approved.</p> <p>Proposed Cllr Crawford Seconded Cllr Walters RESOLVED</p>	
<b>Management and Finance</b>		
86	<p><b>To receive the income and expenditure report</b></p> <p>Noted</p>	
87	<p><b>To review and sign the accounts for payment</b></p> <p>Reviewed and signed.</p> <p>Proposed Cllr Menzies Seconded Cllr Crawford RESOLVED</p>	
88	<p><b>To sign the bank reconciliation statements</b></p> <p>Reviewed and signed.</p> <p>Proposed Cllr Kirby Harris Seconded Cllr Dunford RESOLVED.</p>	
89	<p><b>To review the Barclaycard Statement for February</b></p> <p>Reviewed and accepted.</p> <p>It was agreed to purchase a SumUp machine.</p> <p>Proposed Cllr Dunford Seconded Cllr Walters RESOLVED</p>	Clerk
90	<p><b>To receive the internal audit report</b></p> <p>The audit report was noted. Auditor to be asked to justify comments about events. Clerk to determine who has access to the Mayor's charity account.</p>	Clerk
91	<p><b>To consider an increase to the maximum amount held in the Clerks Imprest account</b></p> <p>It was agreed to increase this to £25k.</p> <p>Proposed Cllr Crawford Seconded Cllr Walters RESOLVED</p>	

		<b>ACTION</b>
92	<p><b>To consider purchasing the Rialtas Asset Module</b></p> <p>Approved.</p> <p>Proposed Cllr Hannaby Seconded Cllr Dunford RESOLVED</p> <p>Concern was raised over the statement on annual increases in the Terms &amp; Conditions. A limit to the increase was required.</p> <p>It was noted that the allotment system should be purchased before Kingsgrove allotments come on stream.</p>	<p>Clerk</p> <p>Clerk</p>
93	<p><b>Mayor's Events</b></p> <p>a) A visit from Seesen was proposed in September or October. Mayor to ask the Burgermeister which dates they prefer. It was suggested that Alfredfest on 26<sup>th</sup> October would be a good idea.</p> <p>b) VE day in church would take place on 8<sup>th</sup> May in the evening. Mayor's PA to produce invitations for this. Mayor to send list of invitees.</p> <p>c) VJ day commemoration would take place on 2<sup>nd</sup> September. It was proposed that this would focus on peace rather than war. To be discussed at the next PCE meeting.</p>	<p>Mayor</p> <p>Mayor / Mayor's PA</p> <p>Deputy Clerk (agenda)</p>
94	<p><b>Date of next meeting</b></p> <p>14 April 2025</p>	
<b>Confidential Items</b>		
95	None	

The meeting closed at: 20:52

Signed: \_\_\_\_\_

Date: \_\_\_\_\_