



## WANTAGE TOWN COUNCIL

[www.wantagetowncouncil.gov.uk](http://www.wantagetowncouncil.gov.uk)

Council Offices,  
Portway,  
Wantage, OX12 9BX.

7 May 2025

**To: All members of the Council:** Councillors A Dunford (Mayor), I Cameron (Deputy Mayor), A Crawford, S Cunningham, T Gilhome, J Hannaby, E Johnson, P Kirby-Harris, A Menzies, K Morris, P O'Leary, S Third, L Todd, C Walters, V Wright

You are hereby summoned to the annual meeting of the Town Council to be held in The Beacon, Portway, Wantage on Monday 7 May 2025 at 7.30pm.

Yours sincerely  
J Evans  
Town Clerk

[clerk@wantagetowncouncil.gov.uk](mailto:clerk@wantagetowncouncil.gov.uk)

### **AGENDA**

Wantage Town Council's sustainability policy should be taken into consideration for each of the agenda items listed below

1. Election of Town Mayor
2. Declaration of Acceptance of Office by the Town Mayor
3. Election of Deputy Town Mayor
4. To receive apologies for absence.
5. To receive any declarations of interests.
6. Statements and questions from the public [Rules and Procedures](#)
7. Appointment of Town Mayor's Cadets
8. Appointment of Standing Committees and election of Committee Chairs and Vice-Chairs
  - a. Planning Committee
  - b. Leisure and Amenities Committee
  - c. Promotion, Communication and Events Committee
  - d. Policy, Management and Finance Committee
  - e. Health Committee
  - f. Climate Emergency Committee
  - g. Staffing Committee
  - h. Traffic Advisory Committee
  - i. Community Bus Working Group

9. Appointment of representatives on other bodies
  - a. Vale and Downland Museum (Wantage) – Trustee (1)
  - b. Letcombe Brook Project (2)
  - c. Vale Community Impact (1)
  - d. Parish Transport Representative (1)
  - e. Executive Committee of Wantage, Grove and District Twinning Association (1)
  - f. Dickensian Evening Working Party (3)
  - g. Friends of Sweatbox (1)
  - h. Wantage and Grove Community Led Children’s Services (1)
  - i. Trustee of Robert Stiles Almshouse (1)
10. To consider the appointment of a Flood Mitigation Group
11. To approve the [minutes](#) of the meeting held 24 March 2025 and consider matters arising
  - a. Meeting with KAs
  - b. Job Description for the Town Crier
  - c. Mayors’ pendant and chain and Deputy’s Mayor’s pendant.
12. To receive and note the minutes of the following committees:
  - a. Leisure and Amenities – 31<sup>st</sup> March
  - b. Promotion, Communication & Events – 7<sup>th</sup> April
  - c. Traffic Advisory – 10<sup>th</sup> April
  - d. Policy, Management and Finance – 14<sup>th</sup> April
13. To consider the Financial Statements and bank reconciliation as at 31 March 2025
14. To consider the Financial Statements for April 2025
15. To review the Council’s bank accounts
16. To approve the renewal of the Council’s Insurance Policy
17. To sign the wayleave consent for an electricity supply to Flat 1, 11-12 Market Place, across the VC forecourt
18. To approve the Communications Strategy
19. To receive an update on the Cemetery Expansion project
20. District and County Council Reports
21. Town Mayor’s Communications
22. Date of next meeting: 23 June 2025

**Confidential Items**

23. To receive an update from OCC

a. Western End pedestrianisation

b. Market Place improvements

24. To consider the draft new lease for the Town Council's offices at The Beacon

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