



WANTAGE TOWN COUNCIL
 Council Offices, The Beacon, Wantage, OX12 9BX
 Town Clerk: Julia Evans 01235 763459
www.wantagetowncouncil.gov.uk

Minutes of The Leisure & Amenities Committee meeting held on
 19 May 2025 7.30pm in The Beacon, Portway, Wantage, OX12 9BX
 The minutes are draft until approved at the next meeting

Committee Members Present:
 Councillors J Hannaby (Chair), A Menzies, P O’Leary, S Third & C Walters
 Cllr Third present from Item 5c

Other councillors present:
 Councillor K Morris

In Attendance: Deputy Clerk: S Sanders
 Members of the public: One member of the public

		Action
1	Apologies for Absence Councillor S Cunningham	
2	Declarations of disclosable interests None	
3	Minutes of the meeting held 31 March 2025 It was PROPOSED by Cllr Hannaby, SECONDED by Cllr Menzies and RESOLVED that the minutes were an accurate record of the meeting. The minutes were signed	
4	Statements and questions from members of the public None	
5	Income & expenditure report Members noted the report.	
6	Allotment Matters a) <u>Update from Cllr Third regarding any relevant planning commitments by St Modwen</u> It was noted that Councillor Third had not yet located the details of the planning agreement regarding the proposed fence installation at the Grove Road allotment site. Cllr Hannaby agreed to contact Stuart Walker of the district council’s planning department for clarification about the obligations of the developer St Modwen.	Hannaby

	<p>b) <u>Request for a further 4 bags of scalpings at Lark Hill</u></p> <p>Two 850 kg bags of scalpings had been delivered to the Lark Hill allotment site. There had been a request for a further 4 bags. It was PROPOSED by Cllr Menzies, SECONDED by Cllr Morris and RESOLVED to order two further bags (£115)</p> <p>c) <u>Scalpings for the Grove Road site</u></p> <p>It was noted that two x 850 kg bags of scalpings had been delivered to the Grove Road site to improve the vehicle access on the site.</p>	Deputy Clerk
7	<p>Town Centre Matters</p> <p>a) <u>Update on amendment to current parking order and installation of a parking meter in the market square</u></p> <p>It was agreed to remove this item from the agenda until Oxfordshire County Council had shared their plans regarding the proposed enhancements to the market place.</p> <p>b) <u>Update on the bus shelter and bench on the south side of Mably Way for westbound buses</u></p> <p>It was noted that Section106 (S106) funds were available for the installation of a bus shelter at this location. The town council could either take ownership and responsibility for the shelter, including ongoing maintenance, or an advertising company could be approached to take on responsibility, as has been the case in neighbouring parishes.</p> <p>It was PROPOSED by Cllr Menzies, SECONDED by Cllr Walters and RESOLVED that preference was given to an advertising company to assume ownership and maintenance responsibilities. It was understood that the company would use the bus shelter for advertising purposes. The deputy clerk was to seek further information on how such an arrangement would operate.</p>	Deputy Clerk

	<p>c) <u>Maintenance of Alfred's Well</u></p> <p>It was PROPOSED by Cllr Hannaby, SECONDED by Cllr Third, and RESOLVED to accept the quotation of £1,250 from White Horse Horticulture to carry out maintenance and remedial work at the site.</p> <p>Cllr Walters to explore planting options to add colour to the area in the following year. Potential planting would take place in the autumn</p> <p>d) <u>Draft VC Forecourt use Policy</u></p> <p>The draft policy had been circulated to members prior to the meeting. It was PROPOSED by Cllr Hannaby, SECONDED by Cllr Menzies and RESOLVED that the policy be adopted, subject to an amendment permitting registered charities to conduct public collections.</p>	<p>Deputy Clerk</p> <p>Walters</p> <p>Deputy Clerk</p>
8	<p>Cemetery Matters</p> <p>a) <u>Update on the progress of the work to the cemetery expansion</u></p> <p>It was noted that at the Annual Council Meeting held on 12 May 2025, it had been agreed to proceed with engaging CDS Ltd to deliver the project. Work is scheduled to commence in early June, beginning with the borehole drilling. The Clerk was asked to write to the contractor who had previously provided a quotation for the drilling work, to thank him for his assistance and interest in the project, and to confirm whether there are any outstanding charges.</p>	<p>Clerk</p>

The meeting closed at 8.42 pm

Signed -----

Date -----