



Wantage Town Council Market Letting Conditions for Market Traders

Wantage Town Council runs markets in the Market Square either side of King Alfred's Statue every Wednesday and Saturday. Pitches are let under the following conditions.

Pitches

1. A standard pitch size is 3x3m, pitch fees are charged at £1 per square metre. Traders must provide their own gazebo. Larger pitch sizes may be available to traders if there is the space at the time of application
2. VAT is not applicable as the Town Council provides the pitch only.
3. To encourage new Traders there will be no pitch fee payable during the first week of attendance.
4. Traders are responsible for taking away and disposing of any rubbish generated during the day, traders must not use the bins within the town
5. Pitches must not be sub-let
6. Pitches and vehicles must not encroach on the area around King Alfred's statue or onto the highway.
7. Traders must provide contact details and a copy of their public liability insurance certificate with a minimum cover of £2 million to Wantage Town Council before they can trade
8. Any trader wanting to sell food must meet all the legal and food hygiene requirements of their local district council. Traders must have a food hygiene rating of 4 or above to trade at Wantage Market
9. Any trader wishing to sell alcohol must contact the Designated Premises Supervisor at deputyclerk@wantagecouncil.gov.uk for approval and must also provide a copy of their Personal Licence before trading commences.
10. Wantage Town Council reserved the right to cancel pitches if traders do not adhere to these terms and conditions and they traders fall into arrears.

Times

11. Stalls should be in position by 7.30am / 8.00am at the latest.
12. No vehicles to be manoeuvred within the market place car park after 8am
13. No trader may clear away before 2.30pm / 3.00pm unless they have sold out of goods, the weather is inclement, or the agreement of the Market Manager is given

14. The market square must be completely cleared by 5pm
15. Traders must inform the Market Manager by 5pm on a Tuesday / Friday if they are unable to attend the market. Failure to do so will result in a no-show fee being charged

Parking

16. One vehicle supporting trading activities may be parked adjacent to the pitch during the trading day subject to space and at the Market Managers discretion:
17. For the safety of the public, traders should give attention to ways of discouraging pedestrians from walking out onto the highway from behind their vehicle or stall. Due regard should be given to all risks and health and safety responsibilities arising from the operation of the stall. Traders are encouraged to help improve the appearance of the market and if possible, to fully cover vehicles with sheeting.
18. Traders must drop off their gazebo & stock and then move their car to one of the pay & display car parks in Wantage. Details of parking and charges are available on the Vale of White Horse District Council website: [Wantage car parks - Vale of White Horse District Council](#)

Invoicing

19. Pitch fees will be charged monthly in advance and must be paid within 7 days, failure to pay on time will result in your pitch being revoked.
20. Payment is to be made via Bacs, and standing orders can be set up by traders to avoid falling into arrears

The Town Council accepts no responsibility for loss of earnings incurred by market traders. The Town Council may make changes to the above letting conditions on giving traders four weeks' notice.

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